

Safety and Security Measures for NURSERY and PRIMARY

The standard measures to be implemented are those defined by the land Baden Württemberg. The aim is to keep the risk of infection low and keep the school community safe and healthy.

The following procedures are based on this principle. Pupils are kindly requested to follow them and to cooperate in implementing the following procedures every day:

- The Primary and KG are following the regular timetable
- School transport will run as normal. All children must wear masks.
- All Pupils will go directly to their classrooms between 7:45 and 8 where the teaching staff will welcome them. Teachers will be required to be present in their classroom at 7.45
- Due to the renovation work for this school year, KG children of the small DE group must also use the blue gate to enter and exit the school. To ensure the safety and security of all children, KG pupils will be escorted to the usual KG collection point at 15.25. Class 1 pupils will be escorted to the blue gate at 15.30. Other year groups will finish school at the normal time of 15.35.
- All pupils in KG and Primary must have and wear a mask upon arrival to and departure from the school. Masks are compulsory for all people outside of the blue gate at the entrance area.
- When using the toilets and using the canteen, all pupils must wear a mask. Teachers will encourage the pupils to develop a habit of wearing their mask on their arm, so they have it when needed.
- **From November the 17th it is compulsory for all pupils and teachers in primary** to wear their mask full time in every area in the school, except while taking part in sport activities, during recreation and while eating.
- **Lessons in mixed year groups** are reduced. In case of a positive Covid case in lessons in mixed year groups are cancelled
- Primary school pupils take **Covid self-tests at the beginning of each class** on Monday, Wednesday and Friday.
- The **canteen** is open and children will go there with their classes at specific times and sit in specific areas. The canteen food will be brought to the KG and class 1 classrooms at 11.30. In order to avoid mixing of children of different year groups, Class 2 will go at 11:30, Class 3 at 11:50 (only Tuesday and Thursday), class 4 at 12, Class 5 at 12:10.
- In order to properly **ventilate** the classroom, teachers will open the windows and door at the start, middle and end of every lesson, for a 3-minute period. Children should wear multiple layers. It may be beneficial for children to wear a thermal underlayer in the winter months. If each child had a fleece jacket/top on the back of their chair, they could easily put it on for the ventilation periods. Teachers could use this short break as an opportunity to incorporate movement into their lesson.

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- **During the breaks**, pupils must remain in their designated play area and play with children in their own year group. Teachers will bring the children to and from their designated play areas before and after the breaks to ensure the children don't mix across year groups. Teachers on supervision duty and extra staff will monitor the toilet usage. As the pupils mix while using the toilets, we will request that they wear the mask to and from the toilets.
 - Pupils and staff will also have to respect the **basic rules of hygiene**:
 - No shaking hands or hugging colleagues
 - Wash or disinfect their hands regularly - Hand sanitizer are provided in the school
 - No touching of the face, mouth or nose – a mask may be used but it is not mandatory
 - No sharing of food or bottles with others
 - Cough or sneeze into the crook of the arm
- Each classroom has a sink, soap and paper towels. They also have some bottles of hand sanitizer and cleaning fluid for the surfaces. (Wipes and spray)
- In addition, each building automatic dispensers for hand disinfectant are placed, some designated for children, others for staff.
- **Cleaning measures.** Toilets are cleaned several times a day. The same will apply for other high contact surfaces, such as door handles, handrails, light switches, tables, photocopier etc.
- Teachers are asked to ensure that they **clean the tables** after the use of a shared classroom. E.g Rooms with different year groups for L2, EU hours, General support for L2/Nachhilfe, learning support and religion and ethics groups.
- **Signs and posters** reminding the pupils about social distance and mask wearing rules are placed around the school.
- **In case of symptoms or signs of illness**, parents should keep their child at home.
- In the event of a positive Covid19 case in school, the school will work closely with the health services in Karlsruhe (Gesundheitsamt). The school will inform the health services about the contact cases: **only the Gesundheitsamt will notify the families if a quarantine period is needed.** In such a case please only follow the official recommendations (school and Gesundheitsamt) and don't consider rumours.
- Currently lessons take place 'in situ.' Distance learning is only being provided for children who are in quarantine (due to being in direct contact with a person who tested positive for Covid 19.)